

Necessary pre-budget discussions will be held with the departments, Planning & Development and Finance Department at the appropriate time for projecting estimates for other core activities of the Department.

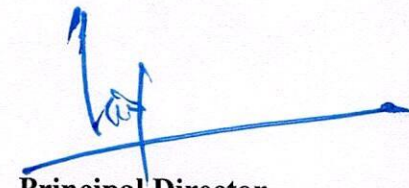
Appendix-II, Form of Estimate of Leave Encashment, should be prepared separately in regular excel sheet as per the format and forward to Pension Division latest by 31/10/2023.

The Budget Circular along with the forms can be downloaded from the State Government website <http://www.sikkimfred.gov.in>

-Sd-
**Controller of Accounts cum Secretary
Finance Department**

Copy to:

1. All the Secretaries/ Heads of Departments.
2. The Registrar General, High Court of Sikkim, Gangtok.
3. The Member Secretary, State Legal Service Authority.
4. The Secretary, Public Service Commission.
5. The Additional Director, Internal Audit.
6. The Principal Director, Treasury, Pay & Accounts Office, Gangtok.
7. The Principal Director (Accounts), Finance Department.
8. The Additional Director (PGIPF)
9. The District Collectors (All Districts)
10. Joint Director, IT Cell, Finance Department for uploading on website.
11. All Resource Controlling Officers.
12. All Drawing & Disbursing Officers.


**Principal Director
(Budget)
Principal Director
Finance Department
(Budget)
Finance Department**